

**Old Erie Neighborhood Association
By-Laws**

Article I: NAME

The name of this organization shall be the Old Erie Neighborhood Association, hereinafter referred to as the ASSOCIATION.

Article II: PURPOSE

The purpose for which this corporation is formed is as follows:

- A. To operate as a community organization and exclusively for the promotion of social welfare, the membership, and the net earnings of which, if any, will be devoted to charitable, educational, or recreational purposes as set forth.
- B. To work with the Department of Metropolitan Development of the City of Evansville or any other federal, state or municipal government agency to apply for funds to be spent by said agencies for the improvement of the neighborhood area.
- C. To promote through group actions the correction of neighborhood problems brought to the attention of the ASSOCIATION by its membership, thereby promoting an atmosphere of unity, cooperation, openness, and friendliness within the neighborhood.

Article III: BOUNDARIES

The boundaries of the ASSOCIATION shall be defined as follows: South side of Walnut Street to the North side of Lincoln Ave and Liberty Way; West side of Evans Ave to the East side of SE 8th Street.

Article IV: MEETINGS

- A. **General Meetings:** The meetings shall be convened on the 3rd THURSDAY of every month at 6:30 p.m.
- B. **Special Meetings:** Special meetings of the membership may be called by the President as deemed necessary.
- C. **Executive Meetings:** In cases where a decision must be made quickly, the President can call an Executive Meeting consisting of the President, Vice-President, Secretary, Treasurer, and one additional active member.
- D. **Quorum:** A quorum for any general or special meeting shall be the number of members in attendance over five (5). Unless otherwise specified in these By-laws, decisions at these meetings will be made by a simple majority vote of those members present.

Article V: MEMBERSHIP

- A. Membership is open to all current residents and persons who own real property within the geographic boundaries of the ASSOCIATION.
- B. Annual membership dues are \$5.00 per household. Membership dues are due at the January General Meeting each year.

Article VI: ELECTIONS

- A. Elections are to be held on the 3rd Thursday of January each year.
- B. In order to vote, dues must be paid and 1 member from each household must have attended 2 meetings out of one calendar year to be eligible to vote.
- C. Each member can cast one (1) vote per issue presented for a vote before the ASSOCIATION. Households comprised of more than two (2) adults are restricted to a maximum of two (2) votes on any one issue.

Article VII: LEADERSHIP ROLES

- A. **Elected Positions:** The elected positions of the ASSOCIATION shall be a President, Vice President, Secretary, and Treasurer.
- B. **Appointed Positions:** Appointed Positions with the ASSOCIATION shall include a Legal Advisor and Committee Chairpersons. These positions shall be appointed by the President.

Article VIII: Duties of Officers

Section 1 - Duties of the President

- Preside at all ASSOCIATION meetings, appoint committees and chairs and perform other such duties that ordinarily pertain to this office.
- Represent the ASSOCIATION in communication with the representatives of the City of Evansville, the media, the meeting location host and other entities in the community with which the ASSOCIATION interacts, either in person or by delegating this duty to another officer.
- Call Executive Meetings as required.

Section 2 - Duties of the Vice-President

- Assume the duties of the President in the event of his/her absence or disability.
- Chair special committees and/or assignments as the President may direct.

Section 3 - Duties of the Secretary

- Keep an accurate record of the proceedings of all meetings of the ASSOCIATION.
- Provide copies of meeting minutes to the President within one week after the meeting occurred.
- Recruit and send a replacement for whatever meetings he or she cannot attend.
- Make available to all members a copy of the By-Laws.

Section 4 - Duties of the Treasurer

- Receive all monies due to the ASSOCIATION, keeping a just and regular account of the same.
- Keep a record of all dues paid and maintain a current membership directory.
- Keep accurate records of expenses incurred by the ASSOCIATION.
- Give a financial report at each general meeting and other meetings as requested by the President.

Article IX: Nomination and Term of Officers

- A. Officers shall be elected for a 1-year term.
- B. Any member in good standing is eligible to hold an office. An officer may be re-elected.
- C. If any officer is unable to complete his/her term of office an election will be held at the next meeting for selection of a replacement to complete the term.
- D. Nominations for offices shall be accepted during the October meeting through the start of the February meeting.
- E. Elections will be held at the January General Meeting.
- F. Eligible members present shall be allowed to cast one vote. The candidate receiving a majority vote shall be the winner.

Article X: AMENDMENTS

These by-laws may be amended in whole or in part by the majority vote of members in good standing present at any general meeting of the ASSOCIATION.

Article XI: DISSOLUTION

In the event of dissolution of this ASSOCIATION, the ASSOCIATION shall use all remaining funds to pay any debts or liabilities incurred, with the remainder to be used as a donation to United Neighborhoods of Evansville.

Bylaws adopted by the Neighborhood Members of Old Erie Neighborhood Association on _____, 20____.

President _____

Officer _____