

PLAZA PARK NEIGHBORHOOD ASSOCIATION

BY-LAWS

(AMENDED 2/15/2019)

MISSION STATEMENT

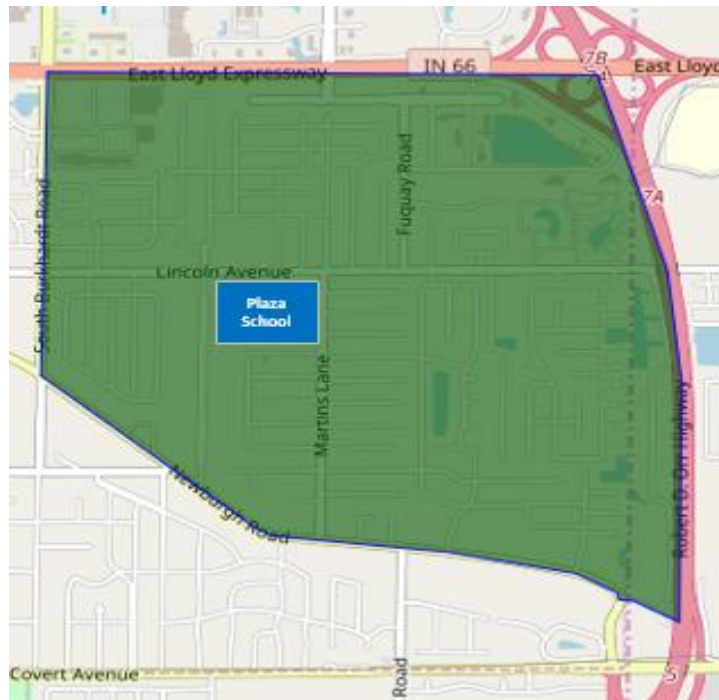
PLAZA PARK NEIGHBORHOOD ASSOCIATION MISSION IS TO HELP IMPROVE THE QUALITY OF LIFE IN THE PLAZA SCHOOL AREA AND EVANSVILLE COMMUNITY BY INCREASING THE OVERALL SAFETY AND SECURITY FOR THE NEIGHBORHOOD CITIZENS AND VISITORS (FROM YOUTH THROUGH SENIOR) THROUGH EDUCATION, PUBLIC AWARENESS, CHARITABLE CONTRIBUTIONS AND COMMUNITY PARTNERSHIPS; EMPOWER CITIZENS WITH THE TOOLS, INFORMATION AND TECHNOLOGY TO REDUCE AND PREVENT CRIMINAL ACTIVITY, AND REDUCE THE IMPACT OF EMERGENCY AND DISASTER SITUATIONS BY WORKING WITH OUR LOCAL POLICE AND EMERGENCY MANAGEMENT DEPARTMENTS, AND CITY AND STATE REPRESENTATIVES.

ARTICLE I

BOUNDARIES

The boundary of the Plaza Park Neighborhood Association shall be defined as follows:

Newburgh Road to South Burkhardt to East Lloyd Expressway to the Warrick County Line.



ARTICLE II

MEMBERSHIP

- SECTION 1** **Membership qualifications:** Membership in Plaza Park Neighborhood Association shall be open to all residents, business owners, business license and nonprofit organizations located within the boundaries defined in Article I.
- SECTION 2** **Membership voting:** All members shall be 21 years of age or older, shall have one vote each to be cast during attendance at any general or special meeting. One representative from each nonprofit will cast one vote. Businesses may have one voting member per location within the boundaries defined in Article I.

ARTICLE III

MEETINGS

- SECTION 1** **General Meetings:** There shall be at least 9 meetings per calendar year. The meetings shall convene at 6 P.M. with the decisions made by majority of members present. Notification of general meetings shall require at least 10 days notice by e-mail.
- SECTION 2** **Special Meetings:** Special meetings of the membership may be called by the President as deemed necessary. Notification and purpose(s) of the special meeting shall require 7 days notice by e-mail to all active members.
- SECTION 3** **Executive Meetings:** In cases where a decision must be made quickly, the President can call an Executive meeting consisting of the President, Vice-President, Secretary, Treasurer and three additional active members. In such cases, a summary of the action taken must be made at the next regularly scheduled general meeting. Actions taken that require follow-up must be voted on at the next regularly scheduled general meeting.
- SECTION 4** **Quorum:** a quorum for any general or special meeting shall be the number of members in attendance over four (4). Unless otherwise specified in these By-laws, decisions at these meetings will be made by simple majority vote of those members present.
- SECTION 5** **Active Members:** Members must have attended 2 of the previous 3 meetings. Only general and special meetings shall be counted.

ARTICLE IV

OFFICERS

- SECTION 1** **President:** The President shall prepare the agenda and preside at all meetings. Of the board and membership: shall appoint members of committees not elected, with a majority approval of the board, except members of any grievance committee. The President also acts as the official spokesperson of the association unless the members choose to elect one.
- SECTION 2** **Vice-President:** The Vice-President shall assist the President. In the President's absence shall function as "Acting President". The Vice-President will also function as "Acting" chairperson of any committee that is lacking a chairperson.
- SECTION 3** **Secretary:** The Secretary shall keep summary minutes and written records of Majority and minority opinions expressed at all meetings; shall be Responsible for all correspondence; shall make records available for Inspection for any proper purpose at any reasonable time.
- SECTION 4** **Treasurer:** The Treasurer shall be held accountable for all funds and shall give an accounting at each general meeting; shall receive, safe keep and disburse funds.
- SECTION 5** **Elections:** All four executive officers shall maintain office for one year. Nominations for each office shall be made at the general meeting in March, with the election being held at the general meeting in April of every year.
- SECTION 6** **Termination for Nonattendance:** A Board member failing to attend three (3) consecutive board and or general meetings during the calendar year shall be deemed to have resigned from the board unless excused by the President. Board members shall contact the President in the event he or she is unable to attend a general or board meeting.
- SECTION 7** **Conflict of Interest:** Only persons holding one of the four elected positions shall declare a conflict of interest relating to an item under discussion.
- SECTION 8** **Board of Directors:** The Board of Directors will act as advisors to the President.

ARTICLE V

ELIGIBILITY FOR OFFICE

To be eligible to be elected as an officer, you must be an active due paying member of the Plaza Park Neighborhood Association. Members must attend five (5) meetings annually.

ARTICLE VI

DUES

Dues will need to be paid to be a voting member of the Plaza Park Neighborhood Association. There will be only one General Membership Level. Dues will be \$15 and will be paid annually.

ARTICLE VII

MISCELLANEOUS

- SECTION 1** Checking Account: A checking account will be in the Association's name at the following institution: FIRST FEDERAL SAVINGS BANK.
- SECTION 2** Fiscal year will be from January to December.

ARTICLE VIII

AMENDMENTS

The By-Laws may be amended at any regular meeting providing that the proposed items have been circulated to all board members at least 14 days prior to the general meeting at which they are to be considered and two-thirds (2/3) of these members in attendance approve the amendment.

ARTICLE IX

DISSOLUTION OF NON-PROFIT

In case of the dissolution of Plaza Park Neighborhood Association the policy for transferring assets of the Association will be the following:

- 1. A board meeting will be conducted to vote on the possible dissolution of the organization.**
- 2. All board members and association members who are present for meeting will be given the opportunity to vote.**
- 3. Two-thirds (2/3) of the membership must vote to approve a dissolution.**
- 4. A written plan detailing the distribution of any remaining assets will be made. This plan will include the name and address of any party who will be receiving assets from the Association.**
- 5. If the Association merges into an existing non-profit, the Association will list the details of the ownership transfer and the purpose of the new organization. The Association will attach proof of the new organization's tax exempt status to your dissolution plan.**
- 6. File the final federal and state tax returns for the Association if needed. Include a copy of the Associations articles of dissolution with the returns.**
- 7. Send a copy of the dissolution to the Indiana Secretary of State.**