

WESTERN TERRACE NEIGHBORHOOD ASSOCIATION

CONSTITUTION

ARTICLE I

SECTION 1

The name of this organization shall be the Western Terrace Neighborhood Association, hereinafter referred to as the WTNA. No part of this Constitution shall be construed as conflicting with City, County, State, or Federal law.

SECTION 2

THE PURPOSE FOR WHICH THIS ASSOCIATION IS FORMED IS AS FOLLOWS:

- A. To operate as an organization not organized for profit, but operated exclusively for the promotion of social welfare, the membership of which shall be limited to persons described in Article II. The net earnings of which, if any, will be devoted to charitable, educational or recreational purposes as set out in sub-paragraphs B, C, & D below.
- B. To work with the Department of Metropolitan Development of the City of Evansville or any other Federal, State or Municipal Governmental Agencies for the improvement of the neighborhood area.
- C. To promote through group action, the correction of neighborhood problems brought to the attention of the association by its membership, thereby promoting an atmosphere of unity, cooperation, openness and friendliness within the neighborhood.
- D. To do any and all things necessary for the betterment of the area.

ARTICLE II

SECTION 1

Membership is open to all current residents who live in Western Terrace Subdivision, or in the immediate geographic area that surrounds Western Terrace Subdivision. Membership shall be restricted to residents eighteen years of age and older.

CONSTITUTION

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ARTICLE III

SECTION 1

ELECTIVE POSITIONS:

The elective positions of the WTNA shall be President, Vice-President, Secretary, and Treasurer.

SECTION 2

Appointed positions shall include a legal advisor, chairpersons of all organization committees. Any group of residents mutually interested in any particular purpose may form an interest group. On approval of their project as presented to the steering committee, the chairperson of this committee shall be accepted as a member of the steering committee.

SECTION 3

The steering committee of the WTNA shall consist of President, Vice-President, Secretary, Treasurer, legal advisor, chairpersons of all committees and block captains actively involved in the work of the WTNA and shall serve to inform all other members of work being done and to establish the order with which proposals are accepted as a member of the steering committee.

ARTICLE IV

SECTION 1

Any announcement of intention to amend this Constitution, to amend or present new by-laws shall be submitted in writing to the steering committee at least four weeks prior to a vote. A copy of the proposed changes shall be publicized in the monthly newsletter prior to the general meeting during which the change will be presented for a vote.

SECTION 2

By-laws may be established, amended, revised or repealed only by a 2/3 vote of eligible voters present at the general meeting announced for such purpose. Each eligible resident in attendance shall be entitled to one vote. Proxies may be used.

WESTERN TERRACE NEIGHBORHOOD ASSOCIATION
BY-LAWS

I. DUTIES OF OFFICERS

A. Duties of President and Vice-President:

1. The President or Vice-President shall preside at the General Meetings of the WTNA.
2. The President or Vice-President shall preside at the Steering Committee meetings of the WTNA.
3. The President or Vice-President shall call General Meetings of the WTNA.
4. The President or Vice-President shall represent the WTNA in communication with the officers of and representatives of the City of Evansville, either in person or by delegating this duty.

B. Duties of the Secretary:

1. The Secretary shall keep an accurate record of the proceedings of all General Meetings of the WTNA.
2. The Secretary shall send a replacement for all meetings he or she cannot attend.
3. The Secretary shall furnish copies of the minutes to the successor Secretary.
4. The Secretary shall produce a newsletter informing active members of current actions and business of the WTNA and give notice of meeting time and place.
4. The Secretary shall keep an up-to-date mailing list of all current residents and landowners who are dues-paying members of the WTNA. Individuals on this list shall receive copies of the newsletter each month in which they are distributed.

C. Duties of the Treasurer:

1. The Treasurer shall keep accurate records of expenses incurred by the WTNA.
2. The Treasurer shall at any time be prepared to present the record of expenditures and balance of funds.

3. The Treasurer shall be responsible for any monies such as dues or proceeds from money-making projects as applicable.

II. NOMINATION AND TERM OF OFFICERS:

- A. Nominations for office shall be accepted by volunteer applications or by nominations from the floor. Names of known nominees will be published in the newsletter prior to the election meeting.
- B. Election of President, Vice-President, Secretary and Treasurer shall be by secret ballot at a General Meeting of the WTNA announced for this purpose. Eligible members present shall be allowed to cast one vote. Proxies or absentee ballots will be allowed. The candidate receiving the plurality shall be the winner.
- C. Results of the election shall be announced in the newsletter following the joint meeting of retiring and incoming officials.
- D. The terms of office for all officers shall be two years each. The officers may be re-elected. In the event any officer vacates office during the term, a substitute shall be appointed by the members to act in that capacity during the remainder of the term.
- E. The membership may from time-to-time create additional offices and propose persons to fill said offices in accordance with Article A.

III. GENERAL MEETINGS OF THE WTNA:

- A. The General Meetings shall be scheduled by agreement of the membership when sufficient business has accumulated to be presented to the general membership for decision-making. At this time, any other new business shall be presented by members in attendance.
- B. The annual meeting of the WTNA shall be held in the month of January, at such date, time and location as selected by the membership. Election of new officers shall be held at this annual meeting.