

**BYLAWS  
OF THE  
WESSELMAN PARK NEIGHBORHOOD ASSOCIATION**

**ARTICLE I - Name/Boundaries/Areas**

- A. The name of this not-for-profit organization shall be Wesselman Park Neighborhood Association.
- B. The boundaries of this association are: South: Lloyd Expressway; North: Morgan Avenue; West: Weinbach Avenue; East: Stockwell Road.
- C. The areas of this association are: Northwest: north of CSX tracks and west of Boeke Road; Northeast: north of CSX tracks and east of Boeke Road; South: south of CSX tracks.

**ARTICLE II - Purpose**

Our purpose is to promote safety, improvement, unity, and fellowship in our neighborhood.

**ARTICLE III – Members/Friends**

- A. Membership is open to all current residents that are located within our geographic boundaries.
- B. The annual dues of the association shall be \$10.00 per household, payable in January of each year to the Wesselman Park Neighborhood Association (or WPNA), and shall cover the period from January 1 to December 31 of each year.
- C. Members must meet the criteria set out in A & B to be considered in good standing.
- D. Any business within or near our neighborhood may pay \$100 per year for the designation as a neighborhood Friend. Friends will be recognized at meetings and periodically in mailings.
- E. Members in good standing and Friends shall have full voting rights. Members not considered in good standing, neighborhood business owners/managers who are not Friends, and non-resident landowners are invited to attend meetings and present ideas to the association, but they will have no voting rights.

**ARTICLE IV - Meetings**

- A. Regular meetings shall be held the second Monday of most months at Northeast Park Baptist Church, subject to church availability.
- B. The President or any two Vice-Presidents may call other meetings with a few days' notice.
- C. Quorum for meetings shall consist of those members currently in attendance.

## ARTICLE V - Officers

- A. The officers of this association shall be President, Area Vice-Presidents (one from each area), Secretary, Treasurer, and Chaplain.
- B. Nominations for officers and for representatives to the United Neighborhoods of Evansville (UNOE) shall be made at the October meeting.
- C. Election and installation of new officers and UNOE representatives shall be held at the November meeting. Voting on contested positions will be by secret ballot. Officers shall serve until their successors are installed.
- D. Any member in good standing or Friend is eligible for nomination to any office.
- E. The term of office shall be one year.
- F. An officer found guilty of malfeasance may be removed from office by a 2/3-majority vote of the members present at a special meeting. Malfeasance shall be defined as “any wrongdoing, especially if contrary to official obligations.”
- G. If any of the offices shall become vacant mid-term, nomination, election and installation of replacement officers shall be held at the first meeting following notice given in the newsletter/meeting notice.

## ARTICLE VI - Duties of Officers

- A. President:
  - 1. Shall preside at all meetings, appoint committees as needed (except the Finance Committee) and perform such other duties that ordinarily pertain to this office.
  - 2. Shall see that all other officers and committees carry out their duties properly.
- B. Area Vice-Presidents:
  - 1. Shall, in the absence of the President, perform the duties of the President. The order of preference shall be the Area Vice-President whose area has the most members in good standing.
  - 2. Shall appoint and maintain communications with Block Captains in their area.
  - 3. Shall select homes to be recognized as “yard of the month.”
- C. Secretary:
  - 1. Shall record important proceedings of the association.
  - 2. Shall record the Treasurer’s Report in the minutes.
  - 3. Shall read or distribute the minutes at the next meeting.
  - 4. Shall keep all newsletters and meeting minutes, attendance, agendas, and handouts for future reference.
- D. Treasurer:
  - 1. Shall receive all money due the association, keeping a just and regular account of same.
  - 2. Shall deposit all income into the bank account within 14 days of the monthly meeting.
  - 3. Shall record and publish (in the newsletter) all dues paid.
  - 4. Shall send Friends invoices when due and announce current Friends at meetings.
  - 5. Shall pay all expenditures as budgeted or with the consent of the majority of the voting members present. At the discretion of the President, disbursement of funds shall be by two-signature checks (with signatures of the President and the Treasurer) or by just the Treasurer’s signature. Reimbursements shall be made within 30 days.
  - 6. Shall give a report of the bank account balance at each meeting.
- E. Chaplain:
  - Shall lead in prayer before meetings/dinners.

## ARTICLE VII – Committees/Block Captains

- A. Executive Committee:
  - 1. Shall be composed of all officers and UNOE Representatives and led by the President.
  - 2. Shall act on behalf of the association when needs and time dictate and when calling a meeting may not be practical or necessary.
  - 3. Shall bring recommendations to the membership on matters it chooses.
- B. Block Captains:
  - 1. Shall report directly to their area Vice-President or the membership.
  - 2. Shall communicate any important information to residents on their streets.
- C. Newsletter Committee:
  - 1. Shall compile and see that the newsletter/meeting notice is printed.
  - 2. Shall distribute the newsletters/meeting notices to the Block Captains in a timely manner if they are not mailed.
- D. Social Committee:
  - 1. Shall report directly to the President or the membership.
  - 2. Shall be responsible for refreshments at each meeting.
- E. Audit Committee:
  - 1. Shall be appointed by the President at the October meeting to audit the financial records of the association.
  - 2. Shall report its findings to the membership before the election of officers at the November meeting.
- F. Finance Committee:
  - 1. Shall be nominated and elected at the October meeting.
  - 2. Shall consist of the current Treasurer and at least one other member.
  - 3. Shall be responsible for reviewing past budgets and proposing a budget for the upcoming fiscal year, which shall run from January 1 through December 31.
  - 4. The proposed budget shall be presented to the membership at the November meeting and shall be voted on after any necessary discussion and possible changes.
  - 5. Shall consider any proposed adjustments in the budget throughout the year and bring recommendations to the membership, as needed.

## ARTICLE VIII - Dissolution

This association may be dissolved by a 2/3 vote in any meeting with proper notice. Upon the dissolution of the association, assets shall be distributed, after all obligations are paid, for a tax-exempt purpose(s) to a nearby neighborhood association or to United Neighborhoods of Evansville, as determined by the body.

## ARTICLE IX - Amendments

- A. Proposed changes in these Bylaws shall be submitted in writing.
- B. Proposed changes shall be read on the floor during two consecutive meetings and shall be voted on after the second reading.
- C. Proposed changes shall become effective upon a 2/3-majority vote of all voting members present.

Last revised 11/13/17