



United
Neighborhoods
of Evansville

23rd Annual



**sparkplug
recognition
banquet**

**Neighborhood
Invitation**

Energize Your Neighborhood

Thursday, October 25, 2018

Registration starts at 5:30 p.m.

Dinner at 6:15p.m.

Walnut Rooms, Tropicana Executive Conference Center

421 NW Riverside Drive, Evansville, IN 47708

*United Neighborhoods of Evansville and the City of Evansville
cordially invite you and your Neighborhood Association members
to the 23rd Annual Sparkplug Recognition Banquet.*

Plan now to attend and participate in this evening of
good cheer, great fellowship, celebration and recognition!

REGISTRATION INFORMATION

Please complete the enclosed registration form and return it with your check to:

United Neighborhoods of Evansville
320 SE Martin Luther King Jr Blvd, Suite B
Evansville, IN 47713

Registration and Payment Deadline is Thursday, October 11, 2018!

The true cost of the dinner is \$32.00 per person.

**UNOE Neighborhood Association members' cost is \$18.00 per person
and must be paid in advance.**

We encourage your neighborhood to extend an invitation to
your neighborhood partners, family and friends to be your guest at the banquet.

Guests will be \$18.00 per person, paid in advance.

Please contact the UNOE office at 812-428-4243 if you have questions.

We look forward to seeing everyone October 25th at 5:30pm!



United Neighborhoods of Evansville, Inc.

Neighborhood Associations working together to preserve, enhance, and promote Evansville and area neighborhoods.

320 SE Martin Luther King Jr Blvd, Suite B, Evansville, IN 47713 | (812) 428-4243



TO: Neighborhood Association Presidents
RE: Association Preparation for the
23rd Annual Sparkplug Recognition Banquet

DINNER REGISTRATION

For this year's banquet, **your dinner choices** are as follows:

- **CHICKEN CHOICE:** Supreme Breast of Chicken w/Spinach & Mushroom Sauce
- **VEGETARIAN CHOICE:** Eggplant Cannelloni w/Roasted Red Pepper Sauce

All Meals Will Have:

- Fall Salad (baby spinach, walnuts, dried cranberries, feta cheese) w/Creamy Apple Vinaigrette
- Fall Root Vegetable & Squash Blend
- Fresh Baked Rolls
- No-bake Butterscotch Cheesecake Torte
- Coffee, Decaf, Iced Tea & Lemonade

Please use the enclosed **Dinner Registration Form** to submit the names of those attending, their dinner choices and your payment by **Thursday, October 11, 2018**.

NEIGHBORHOOD PARTICIPATION

In addition to your dinner registrations, the Sparkplug Banquet Committee encourages participation from all Neighborhood Associations in this event in the following ways.

1. PHOTOS

Each Neighborhood Association may submit up to 5 photos of persons, projects, buildings, etc. that **show something positive** about your association's work and/or your neighborhood's assets or both.

- Neighborhoods are encouraged to tie this in with our Sparkplug Award Banquet theme **"Energizing Your Neighborhood."**
- A one-line caption should accompany each photo. The photos with captions will be used in a PowerPoint presentation at the banquet.
- **Photos are due Monday, October 1st (Photos can be digital or printed). Please deliver or e-mail them to the UNOE office.** Use office@unoevansville.org for digital photos.

2. NOMINATIONS

Each Neighborhood Association may nominate one individual, group, business, or organization that **resides in your neighborhood** to receive your neighborhood **Sparkplug Award** at the banquet. Reflect on who has gone above and beyond to help their neighbors and their neighborhood. Consider *"Why does this person or group deserve this award?"* as you select your Sparkplug Award nominee.

- **The Office will prepare the certificate for you.**
- The Association President or designee should write a brief description about the award winner. The description will be **read from the podium by the emcee** as the NA president/designee presents the award to the winner.
- Your winner will be **featured in the UNOE Neighbor to Neighbor November/December 2018 newsletter** and on the UNOE website.

The enclosed Sparkplug Award nomination form is due on Thursday, October 11th. Please deliver, mail, or scan and email the completed form to the UNOE office. Use office@unoevansville.org when emailing.

3. **DOOR PRIZES**

Banquet participants really enjoy the baskets at the Sparkplug Banquet, with the basket raffle as one of the highlights of the evening! It's interesting to see what the neighborhoods come up with theme-wise.

- Neighborhood Associations are asked again to participate this year by making a **themed basket** for a **door prize** which those in attendance are eligible to win. This is a great way for your neighborhood to get involved and participate in this great evening.
- The enclosed Door Prize Donation Form is due **to the UNOE office by Thursday, October 11, 2018.** Your basket may be brought to the Banquet that night as long as the office is made aware by the deadline, so that your neighborhood's participation can be included in the program.

4. **PROGRAM AD**

Neighborhoods are invited to **purchase an ad** that will be part of the banquet program. A sponsorship letter is enclosed that outlines the varying levels of sponsorship. **The sponsorship form and any art or logos need returned to the UNOE office by Wednesday, October 17, 2018,** for inclusion in the program.

May your association find encouragement and inspiration to support all that you do and plan to do to **Energize Your Neighborhood** in the coming years.

We look forward to spending the evening with you as we celebrate and honor the wonderful work and accomplishments of neighborhoods!

Sincerely,

Brent Jackson, President
United Neighborhoods of Evansville
and the

2018 Sparkplug Committee:

Dave Ballew, Chairman	Joe & Janet Coleman	Judy Kurth	Joette McKasson
Dinah Levi	Nancy Mangold	Janice Ricketts	Larry Samples
Lindsey Schenk	Bob & Jenny Thomas	Jenny Triggs	



**23rd Annual Sparkplug Recognition Banquet
DINNER REGISTRATION FORM**



Please send the completed the registration form and your payment by **Thursday, October 11, 2018** to United Neighborhoods of Evansville, 320 SE ML King Jr Blvd, Suite B, Evansville, IN 47713. Please make your check payable to "UNOE."

Neighborhood Association _____

Number of people attending: _____ x \$18.00 each = \$ _____

List the names of persons attending. (**Please print.**)

<u>Name</u>	<u>Choice of Chicken or Vegetarian</u> (check one per attendee)
1. _____	___ Chicken ___ Vegetarian
2. _____	___ Chicken ___ Vegetarian
3. _____	___ Chicken ___ Vegetarian
4. _____	___ Chicken ___ Vegetarian
5. _____	___ Chicken ___ Vegetarian
6. _____	___ Chicken ___ Vegetarian
7. _____	___ Chicken ___ Vegetarian
8. _____	___ Chicken ___ Vegetarian
9. _____	___ Chicken ___ Vegetarian
10. _____	___ Chicken ___ Vegetarian
11. _____	___ Chicken ___ Vegetarian
12. _____	___ Chicken ___ Vegetarian
13. _____	___ Chicken ___ Vegetarian
14. _____	___ Chicken ___ Vegetarian
15. _____	___ Chicken ___ Vegetarian
16. _____	___ Chicken ___ Vegetarian
17. _____	___ Chicken ___ Vegetarian
18. _____	___ Chicken ___ Vegetarian
19. _____	___ Chicken ___ Vegetarian
20. _____	___ Chicken ___ Vegetarian

(Please add additional copies or use the back for more than 20 registrations.)



23rd UNOE Sparkplug Recognition Banquet Door Prize Donation Form



Dear Neighborhood Associations:

Everyone really enjoys the baskets at the Sparkplug Banquet!! It's interesting to see what the neighborhoods come up with theme-wise. The evening of the banquet the basket raffle is one of the highlights!

So, the Sparkplug Committee is again asking for the neighborhood associations to participate this year by making a themed basket for a door prize to those in attendance. This is a great way for your neighborhood to get involved and participate in this great evening.

Thank you,

Sparkplug Banquet Committee

***If you have any additional questions do not hesitate to contact us at
812-428-4243 or office@unoevansville.org***

Your basket may be brought to the Banquet that night
as long as the office is made aware by the deadline,
so that your neighborhood's participation can be included in the program.

Door Prize Donation Form

**Please complete this form and return to
the UNOE office by Thursday, October 11, 2018**

Neighborhood Name: _____

Contact Person: _____

Phone/Email: _____

Theme Basket Donated: _____

Mail to:

United Neighborhoods of Evansville
320 SE Martin Luther King Jr Blvd, Ste B
Evansville, IN 47713

E-mail a copy to: office@unoevansville.org



United Neighborhoods of Evansville 23rd Annual Sparkplug Recognition Banquet



Dear Neighborhood Supporter:

We are excited to announce that the **23rd Annual Sparkplug Recognition Banquet** is set for Thursday, October 25, 2018, at 6:00 p.m. in the Walnut Rooms at the Tropicana Executive Conference Center! Our theme this year is **"Energize Your Neighborhood!"**

Our annual celebration of Evansville and area neighborhoods formally recognizes community "Sparkplugs," individuals who go above and beyond to serve their neighbors and neighborhood, with a banquet style awards program. At this time, we also award grants to the neighborhood associations to assist them in continuing their efforts to "energize" their neighborhoods. Over 300 neighborhood and community leaders attend each year. We hope you will be among them!

We are formalizing plans for this year's speaker and will be announcing this later in the spring.

Involvement of community sponsors like you aid in releasing energy and enthusiasm throughout our city and area neighborhoods. We invite you to support the Sparkplug Celebration by becoming a sponsor for the event. There are four sponsorship levels on the following page with unique benefits from which to choose. Your contribution supports our 41 neighborhood associations' activities and programs as well as the awarded grants.

United Neighborhoods of Evansville (UNOE) is a 501(c)(3) nonprofit charitable organization of 41 member neighborhood associations working together to preserve, enhance, and promote Evansville and area neighborhoods. Since 2000, UNOE has worked with area nonprofit organizations, as well as agencies and departments in Evansville and Vanderburgh County governments to engage residents on issues affecting their neighborhoods. UNOE provides a forum for neighborhood associations to gather and share information, knowledge, and expertise, and promote the development of leadership skills for people serving their neighborhood.

Thank you for considering this meaningful opportunity to support United Neighborhoods of Evansville, and the 41 neighborhoods that are making a difference in our community!

Sincerely,

Dave Ballew
Sr. Vice-President
Chair, Sparkplug Banquet Committee



Please circle the level at which you would like to sponsor:

<i>SPARK \$50</i>	<i>FLASH \$100</i>	<i>POWER \$250</i>	<i>ENERGY \$500</i>
<ul style="list-style-type: none"> • One eighth-page ad in the event program • Facebook thank you reaching over 1,000+ followers • Thank you letter 	<ul style="list-style-type: none"> • One quarter-page ad in event program • Recognition on the big screen during the banquet • Facebook thank you reaching over 1,000+ followers • Thank you letter 	<ul style="list-style-type: none"> • One half-page ad in event program • Recognition on the big screen during the banquet • Two complementary banquet tickets • Two door prize tickets • Facebook thank you reaching 1,000+ followers • Thank you letter 	<ul style="list-style-type: none"> • One full-page ad in event program • Recognition on the big screen during the banquet • Four complementary banquet tickets • Four door prize tickets • Facebook thank you with logo reaching 1,000+ followers • Thank you letter

Please return this form and your sponsorship check payable to:

United Neighborhoods of
 Evansville 20 NW Fourth
 Street, Suite 501
 Evansville, IN 47708

A receipt will be provided for your charitable tax donation upon request.

Please e-mail your high-resolution business logo in color or in black & white (300dpi minimum; either/or .png, PDF, or .tiff file formats) to office@unoevansville.org

Business/Organization: _____

Contact Name: _____

Address: _____

Phone: _____ E-mail: _____

Sponsor advertising must not contain any of the following:

- *Messages containing qualitative or comparative language, price information, or other indications of savings or value.*
- *Endorsements of political candidates.*
- *Inducements to purchase, sell, or use the sponsor's products or services. The use of promotional logos or slogans that are an established part of the sponsor's identity is acceptable.*

If you have additional questions, contact us at 812-428-4243 or office@unoevansville.org. Please return this form to the UNOE office **by Wednesday, October 17, 2018.**